

Greater Capital Region Principals' Center

Capital Area School Development Association
The University at Albany – East Campus
Five University Place – A409
Rensselaer, NY 12144-3427
518-512-5198, ext. 221 – Fax 518-512-5226



To: District Superintendents, Superintendents, Assistant Superintendents, School Board Presidents, Principals, Teacher Leaders and Parent Associations

From: Michael Laster, Chair of the Policy Board
Jeffery McLellan, Executive Director of CASDA

Subject: Principal of the Year Award
Greater Capital Region Principals' Center

Date: January 2010

The Greater Capital Region Principals' Center is now accepting nominations for the Annual Principal of the Year Award. The deadline for receiving nomination forms and supporting documentation is Friday, February 26, 2010.

This award was first given in 1991 and recognizes an outstanding principal(s) in the region for dedicated service to students. Since that time, thirty-eight principals have been honored. The 2010 Principal(s) of the Year will be honored at CASDA's Annual Dinner on Wednesday, April 28, 2010 at the Holiday Inn on Wolf Road.

This award recognizes outstanding performance as a building leader.

We encourage you to nominate an individual who you believe to be an outstanding building leader. Please complete the enclosed nomination form and return it to the following address:

Greater Capital Region Principals' Center
Capital Area School Development Association
Five University Place – A409
Rensselaer, New York 12144-3427

You may invite up to four other staff, parents and community members to include a one-page narrative each supporting your nomination for the award.



**GREATER CAPITAL REGION PRINCIPALS' CENTER
PRINCIPAL OF THE YEAR AWARD 2010 NOMINATION FORM**

NOMINEE:

Name _____

Position _____

School Name _____ **Grade Levels** _____ **# Students** _____

School District _____ **Type** _____ **Size** _____

Years in position _____ **Additional Years as Principal** _____

Nominated by:

Name _____

Phone # _____ **Email** _____

Position _____

Address _____

Please address the following question in writing on the back of this page or on a separate sheet:

Why do you believe this person is deserving of and should receive the Principal of the Year Award?

Your response must be no more than one page in a 12-point font.

Letters of support from a maximum of five representatives of the school and community may also be attached.

Nominations must be mailed to the Greater Capital Region Principals' Center by **February 26, 2010**, Five University Place-A409, Rensselaer, NY 12144-3427.